

## Who we are

We are a busy village pre-school and extended services situated in the grounds of our local primary school. We operate from a purpose-built building, ensuring all children receive the best care and education in a friendly, supportive, and fun environment. We aim to provide stimulating and challenging activities to enable children to reach their full potential. We welcome children from 2 ½ years old for Preschool and school aged children (4 years upwards) to our Extended Services care (Kidspace).

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# Prospectus September 2018



**Newton Longville Preschool & Extended Services**  
School Drive  
Newton Longville  
Buckinghamshire  
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**NEWTON LONGVILLE PRESCHOOL  
& EXTENDED SERVICES**

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# Policies

## Our Communication



We make all parents aware of its procedures and policies.

Inform parents on an individual basis about their child's progress.

Ensure that all parents have opportunities to contribute from their own skills knowledge and interests to the activities.



Ensure all parents are informed about meetings.

Welcome the contributions of parents, whatever form these may take.

Provide opportunities for parents to learn about the Pre-school, it's curriculum and about young children's learning in Pre-school and at home.



Inform parents on an individual basis about their child's progress and wellbeing.

# Information

## How we run

We are a community run setting managed by a voluntary committee of parents who are elected in each year.

Newton Longville Pre-School and Extended Services is a registered charity and is also a member of the Preschool Learning Alliance. The group is regularly inspected by OFSTED (Office for Standards in Education).

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*Following our last Ofsted inspection, we were judged as "Good" Feb 2015*

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## Registration

If you would like your child to attend Preschool or Extended Services, even on an ad hoc basis (Kidspac Only), you must fill in the appropriate forms available from our administrator and return these to us as soon as possible. Your child cannot be offered a place until these are received

## Funding

Children receive Buckinghamshire County Council funding from the start of the term after their 3rd Birthday. Funding may be available for children aged 2 ½ if they meet the specified criteria for eligibility. A set number of 30 hour funded places are available at the start of each academic year. We also accept child care vouchers. For full information please speak to the office administrator.

# Welcome



Selecting child care is a very personal choice, on which considerable research and time can be spent to reach the right decision. The atmosphere, environment and activities must be just right for you and your child. Only you will know when the child care provision feels right for you and your family.

We have established a friendly, caring atmosphere with happy children who become absorbed in what they are doing and feel valued as the progress through their learning journey.

We welcome you, during our session hours, to discuss your needs, ask questions and be shown around.

## Our Vision and Mission Statements

Our vision is to create a safe, secure environment indoors and outdoors; where all children, families and staff feel valued, empowered, and happy to grow and learn together. Children will actively learn through play and develop independence, confidence, and self-esteem, skillfully supported by practitioners.

Our Mission is to provide a secure, healthy, and inclusive environment in which all children feel supported in their learning.

# About Us

## Preschool

We open Monday to Friday 9am to 3pm, and run several different sessions between these times that meet parent's needs. The session charges are reviewed annually and are currently £12.25 for a 3-4-year-old and £13.25 per session for any child under 3 years old, both fees are for any child who does not yet receive funding from Buckinghamshire County Council. In addition, children are invited to bring a packed lunch on any days in which they attend all day and afternoon sessions.

We use a key person system, which ensures that each child, and therefore each family, has one member of staff who takes a special interest in them. Observations will be carried out at various times during your child's time at Pre-School to record their development.

We provide a curriculum based on the Statutory Framework for the Early Years Foundation Stage (2017) published by the Department for Education. This divides children's learning and development into seven areas which are all important and inter-connected. There are three prime areas: -

- Personal, social, and emotional development
- Communication and language development
- Physical Development

There are also four specific areas: - Literacy, Mathematics, Understanding the World and Expressive arts and design.

Our Preschool provides child lead planning to use the child's interest to achieve each development area. Practitioners support and guide this learning with our 'adult invited activities. We also encourage independent skills at snack time and tidy up time. The Key-worker's records are shared with parents via an online journal called Tapestry.

## Extended Services (Kidspace)

Our Early Drop Off Club is open during term times from 8.00am to 8.55am at a cost of £3.50 per session. We also offer a breakfast club starting from 7.45am at a cost of £5.00 this includes early drop off to Newton Longville School.

After School Club is open during term times from 3.15pm to 6.00pm at a cost of £9.50 per session. Half sessions are available from 3.15pm to 4.30pm at a cost of £5.50 per session – please note that snacks will not be provided to children attending half sessions.

Our Holiday Club will only operate if there is sufficient demand for this service, although the club will be open on every school inset day from 8.00am until 6.00pm. The cost is £26.00 per day, £18.00 per half-day session (up to 5 hours), or £20.00 per school session (9am to 3pm).

Our Clubs aim to provide high quality wraparound childcare for school aged children between 4 and 11 years old.

We create a caring, fun, warm, and secure environment that provides experiences designed to enrich and stimulate those attending. We offer a child centered and inclusive program which caters for the needs of all children participating. Children are involved fully, from setting up and choosing equipment to helping with planning and making rules.

A broad range of play activities are available including sports and games, outdoor activities, drama and imaginative play, arts and crafts and cookery. We also have quiet areas for homework, reading, relaxation and 'chill out time.' Children will be free to choose what they would like to participate in.

